

**Procedures for Participation  
in the 2020 Annual Ordinary General Meeting of Shareholders**

**Registration Procedures**

The shareholders or their proxies may register and submit documents or evidence for review at the meeting place during 12.30 - 15.00 hours, on Tuesday, April 28, 2020. The Company employs the barcode system in registration, and to ensure convenience and rapidity in the registration, the shareholders and/or their proxies are requested to **bring Registration Form per Attachment 8 with barcode as delivered by the Company together with the notice of the Meeting to present to the registration officer on the Meeting date.**

**1. In person**

- 1.1 Contact the Registration desk and submit Registration Form per **Attachment 8** with barcode, together with documentary evidence showing the right to attend the Meeting.
- 1.2 Receive voting cards by agenda items.

**2. By proxy**

2.1 Proxy method

The Company has provided Proxy Form B. to the shareholders who are unable to attend the Meeting in person to appoint other person or the Company's independent director, namely, Dr.Patarut Dardarananda, Nomination and Remuneration Committee member, Audit Committee Member and Independent Director, or other person who attends the Meeting and votes on your behalf. The profile of the independent director is enclosed in **Attachment 7**. The amount of shares cannot be divided for appointment of several proxies for different voting. Moreover, in voting on each item, the shareholders shall have the right to vote either for, against or abstain from voting. The shareholders may print out each Proxy Form from the Company's website: [www.ckpower.co.th](http://www.ckpower.co.th). The shareholders may select one of the following forms as applicable:

- Proxy Form A. a general simple form (for all shareholders).
- Proxy Form B. a form specifying details for granting the proxy, which is delivered to the shareholders, together with the notice of the Meeting (**Attachment 8**).
- Proxy Form C. a form which is used only for foreign shareholders that appoint custodians in Thailand.

However, the Company has prepared Proxy Forms A. B. and C. in accordance with the forms specified by the Department of Business Development, the Ministry of Commerce, available for download on the Company's website: [www.ckpower.co.th](http://www.ckpower.co.th).

2.2 Contact the document review desk and submit the documents as follows:

- Registration Form per (**Attachment 8**) with barcode, together with only one type of the Proxy Forms, containing correct and complete information and signature of

the proxy, and the Company shall be responsible for stamp duty to facilitate the shareholders' participation in the Meeting and voting.

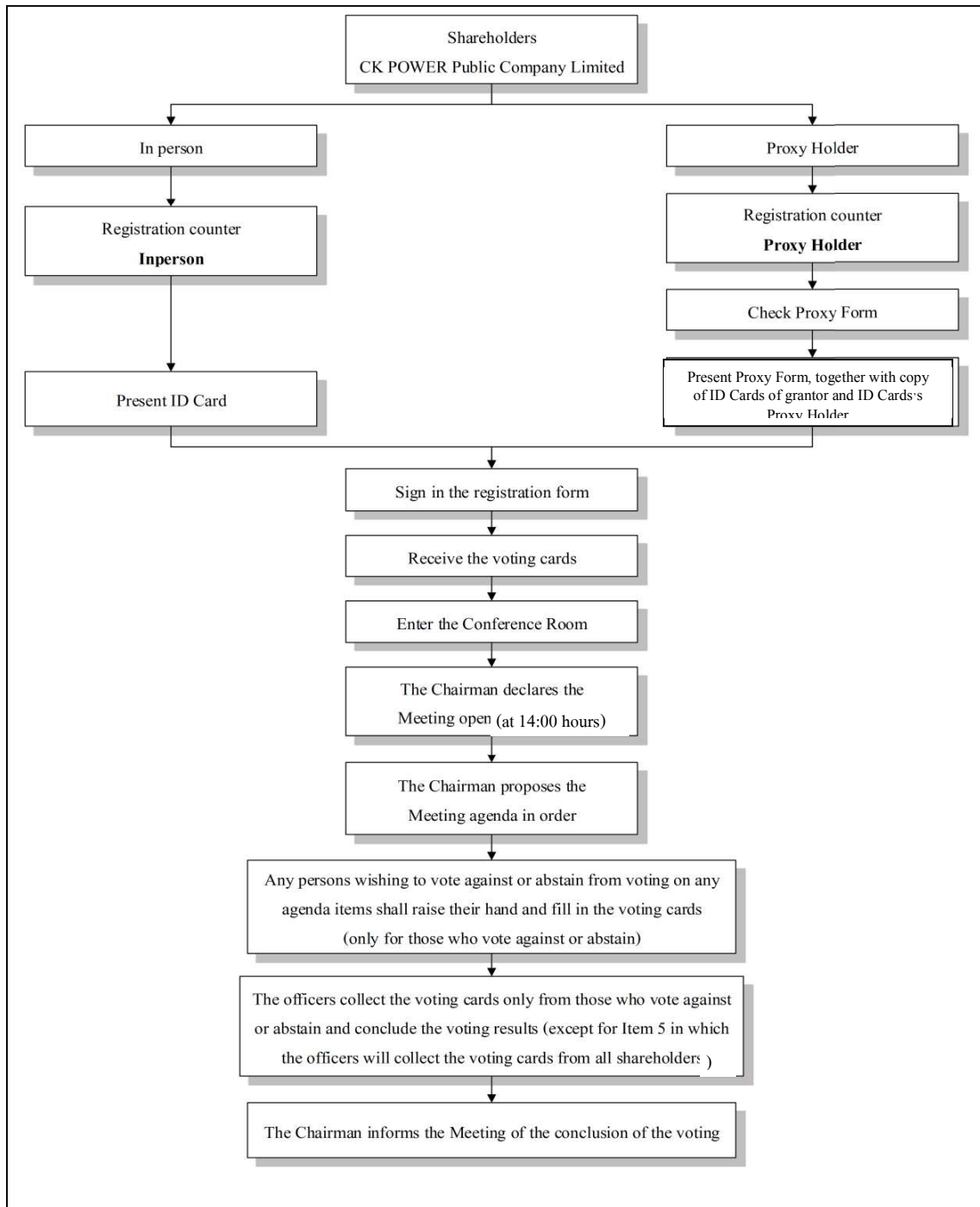
- Documentary evidence to identify the right to attend the Meeting, as applicable.
- 2.3 Contact the Registration desk and submit the reviewed documents per sub clause 2.2 above.
- 2.4 Receive voting cards by agenda items.

### **Procedures for Vote Casting and Rules for Counting of Votes**

1. The Chairman of the Meeting requests the shareholders to vote on each agenda item.
2. In casting votes, one share is one vote.
3. Prior to counting votes on each agenda item, the Company would suspend the registration. The registration would be resumed upon conclusion of the counting of votes on each agenda item. As for the shareholders or proxies attending the Meeting after the Meeting was called to order, their votes shall be included only on the agenda items those shareholders or proxies are present at the Meeting, as a result, the number of shareholders on each agenda item may vary.
4. In case that shareholders appointing their proxies have clearly voted for, against or abstained from voting on the respective agenda items, and the Company has collected and recorded such votes for processing in advance in computer, with the legal advisor from The Legists Group. to inspect the counting of votes by proxy, therefore, the proxies attending the Meeting shall not receive the voting cards from the Company.
5. Any shareholders attending the Meeting in person and intending to vote against or abstain shall use voting cards as provided by the Company, and such shareholders would be required to raise their hand for officers to collect only the voting cards that vote against or abstain, therefore, all remaining votes shall be deemed to vote for.
6. In counting of votes, resolutions shall be passed by votes, as follows:
  - For Agenda Item 1 to Agenda Item 9: Resolutions shall be passed by a majority vote of the shareholders who attend the Meeting and cast votes, except:
    - Agenda Item 2: Report on the 2019 operational results is for acknowledgment and requires no resolution;
    - Agenda Item 6: Determination of remuneration for directors requires a resolution no less than two-thirds of all votes of the shareholders who attend the Meeting;
    - Agenda Item 8: To consider and approve the extension of credit limit for the issuance and offering of debentures to not exceeding Baht 20,000 million from the previous credit limit of not exceeding Baht 10,000 million requires a resolution no less than three-fourths of all votes of the shareholders who attend at the Meeting and have the voting right

7. As for the Agenda Item 5 on appointment of directors in respect of which the shareholders may vote on an individual basis, the Company would collect the voting cards from all shareholders attending the Meeting to ensure the transparency in the counting of votes which can be requested for review at a later date. As for shareholders appointing proxies, the Company will examine the casting of votes in their proxy forms.
8. Upon completion of the consideration of all agenda items, Agenda Item 9 is for answering questions and listening to shareholders' suggestions. Any shareholders or proxies wishing to make inquiries or requiring the Board of Directors or the management to make further clarification on any issues will inform their names, or names of proxy grantors in case of proxy, for correct and complete records in the Minutes of the Meeting.

The shareholders are requested to make inquiries and discuss concisely to ensure the efficiency in conducting the Meeting without any inconvenience caused to other shareholders as a whole.



\* Please return the voting cards of every item to the Company's officers upon completion of the Meeting.